



Single Directorate Of Information Management Action Plan Fort Monroe, VA

29 Nov 06



Background

- Army Commands will implement Single Directorate Of Information Management (DOIM) Action Plan by 30 Sep 07
 - Vice Chief of Staff of the Army Memorandum, Realignment of DOIM Organizations, 6 Dec 05
 - All Army Activities (ALARACT) 255/2005, Single DOIM Implementation and Command Control (C2) Structure, 17 Dec 05
- Guidance, reporting requirements and tasks for Single DOIM implementation
 - CIO/G6 Memorandum, subject: Guidance for the Single DOIM Implementation, 7 Jun 06



References

- Single DOIM Action Plan for Command, Control, Communications and Computer Information Management (C4IM) Common-User Services (v.1) – 6 Mar 06
- C4IM List, 17 Feb 05
- Monroe Single DOIM Web site URL: (
http://monroeapps.monroe.army.mil/Fort_Monroe/sites/directorates/doim/singledoim.aspx
)



Guidance

- **Strategy:** Consolidate Command, Control, Communications, Computers, and Information Management (C4IM) common-user baseline services within Garrison DOIM.
- **Definitions:**
 - Common-user baseline services are those services specifically identified in the C4IM Services List as “baseline” services (*analog telephone service; e-mail; system administration for web, database, file and print servers; network security; desktop support; data network, fixed VTC*).
 - Services identified as “mission” services are outside the scope of this plan (*web site content; mission-unique servers and applications; virtual private network (remote access); wireless support (cell phone and blackberry); desktop video teleconference systems*).
 - “Shadow” DOIMs are defined as those entities currently delivering C4IM common-user baseline services outside of the Garrison DOIM organization.



Guidance

- Migrate C4IM common-user baseline services and equipment to the installation DOIM.
- Realign resources providing common-user baseline services from all installation tenants to DOIM.
- Resources include:
 - Manpower
 - Funds for operation and maintenance
 - Hardware and software
 - Contract dollars
 - Transition costs for relocation
 - Infrastructure costs
- Tenant resources identified for transfer to DOIM will be placed under DOIM operational control until resource transfer is complete.
- Target completion: 30 Sep 07



Phases of Implementation

- Single DOIM Action Plan (SDAP) defines process to complete Single DOIM implementation
- Four phases to implementation:
 - I – Planning and Data Collection:
Establishes Single DOIM Working Group and Steering Committee; Working Group develops recommendations for approval by Steering Committee
 - II, III & IV – Design, Transition & Integration:
Implement approved recommendations



Single DOIM Working Group (SDWG)

- Chaired by Deputy to the Garrison Commander
- Purpose
 - Collect and analyze data to identify C4IM common user services currently performed by installation tenants.
 - Define organizational service level requirements, funding, and manpower data necessary to sustain services until funding streams are realigned
 - Create transition plan based on workload
 - Develop transition plan brief for Steering Committee approval



Single DOIM Management Steering Committee (SDMSC)

- Co-chaired by Senior Mission Commander (SMC) and Garrison Commander (GC)
- Includes senior leaders from affected installation tenants
- Purpose:
 - Approve Working Group transition plan
 - Approve movement of resources; Senior Mission Commander is final decision authority for movement of dollars and/or personnel resources as a result of Action Plan
 - Direct execution of Single DOIM transition plan



Affected Activities

- TRADOC
- US Army Accessions Command
- IMCOM Northeast (IMCOM-NE)
- NETCOM Northeast RCIO
- Army Contracting Agency
- Army Audit Agency
- MEDCOM

Joint Tenants (not required to participate)

- Defense Contract Management Agency
- Joint Task Force – Civil Support



Draft Timeline

2006				2007								
Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep

Phase I

Plan



(Planning and data collection, review and analyze)

Phase II

Design



(Design, develop and prepare)

Phase III Implement



(DOIM operational control, document prep)

Phase IV Document



(Final Documentation)

Slightly behind
Army schedule

Single DOIM Completion Target



Phase I: Planning & Data Collection

Tasks:

- Collect data
- Identify associated resources
- Define current customer service levels
- Analyze data identifying all C4IM common-user services currently performed by all

installation tenants

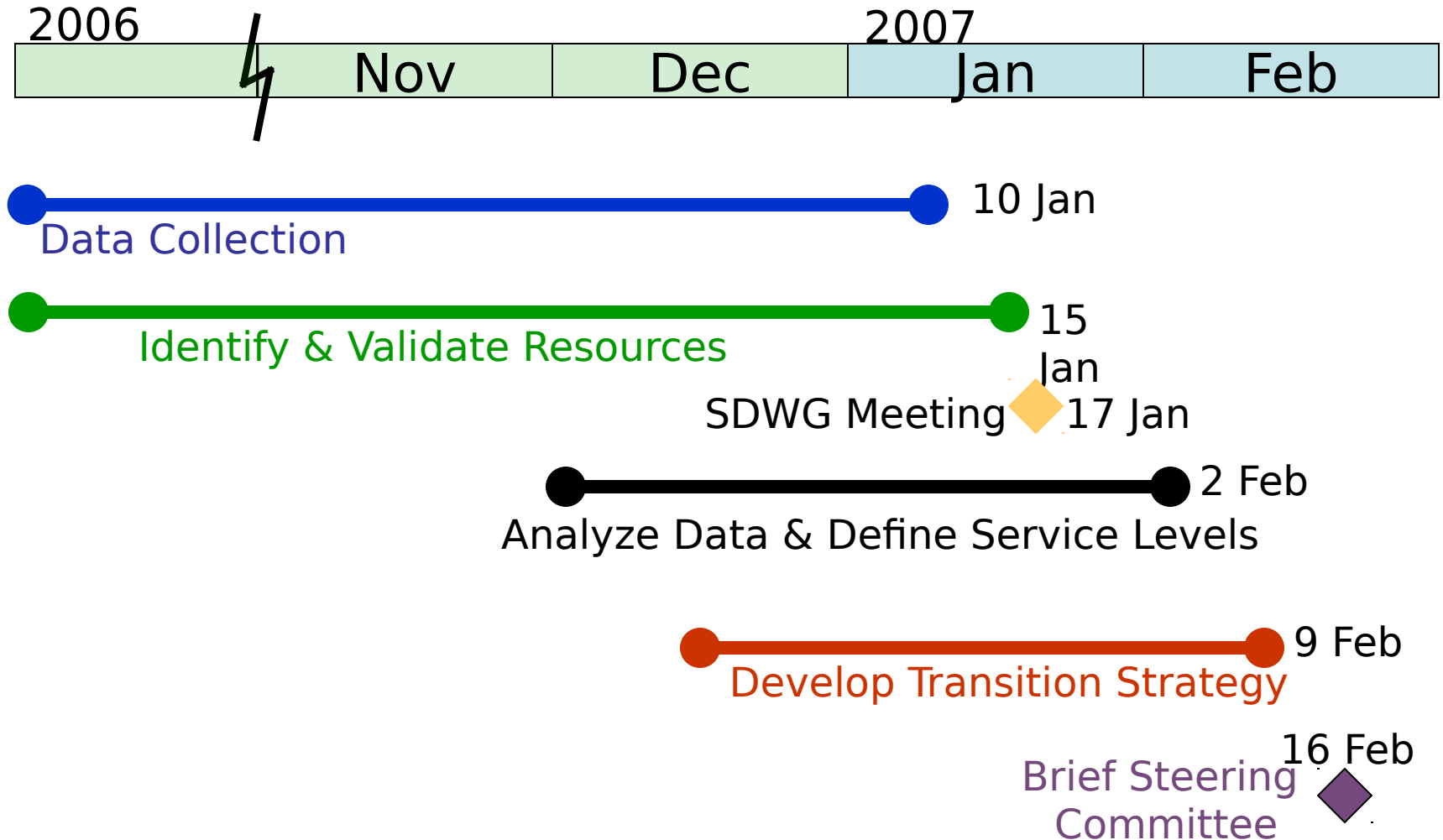
- Develop Single DOIM transition plan

Deliverables:

- Transition plan with timelines
- Completed data sheets.
- Transition Plan Decision Briefing to SMC/GC.
- Status Plan Briefing to IMCOM-NE Director



Phase I Draft Timeline





Phase II: Design

Tasks:

- Define roles and responsibilities
- Document target architecture
- Document baseline services
- Develop Service Level Agreements (SLA) for above- baseline services
- Identify costs and funding strategies for transfer of services and resources

Deliverables:

- Documentation of target architecture
- Approved SLAs (copies provided to IMCOM-NE)
- Resource transfer strategy and timeline
- Decision briefing to SMC/GC
- Status Briefing to IMCOM-NE Director



Phase III: Transition

Tasks:

- Establish DOIM/service provider operational control over all C4IM common-user services, to include redistribution of personnel and resources
- Prepare all documentation required for transfer of requirements and resources

Deliverables:

- All draft documents required for the transfer of C4IM resources and services
- Decision briefing to SMC and GC
- Status briefing to IMCOM-NE Director



Phase IV: Integration

Tasks:

- Finalize changes to C4IM common-user support and resource documents

Deliverables:

- Submission of all required permanent change documents
- Notification memo to the SMC, GC, other agency commanders/directors, and IMCOM-NE confirming completion



End State

- DOIM will deliver all C4IM common-user baseline services and manage all associated resources at Fort Monroe.
- Information Management Officers (IMO) will remain in tenant organization and serve as the primary interface between the DOIM and the supported organization(s). The IMO will manage mission unique systems, advocate for the tenant, and coordinate C4IM requirements with DOIM.
- Network Enterprise Technology Command (NETCOM) will provide technical control of all required network services for all Army installations and off-installation activities.



SDAP Assumptions

- Senior leadership advocacy
- Resource issues will be resolved
- No degradation of service
- Service Level Agreements for above baseline services will be created



Advantages Of Implementation

- Consolidation of baseline Information Technology support
- Equal or improved delivery of common-user, baseline services
- Centralized servers
- Improved network security



Potential Issues

- Resource transfers – personnel and equipment
- Civilian Personnel impact due to Base Realignment and Closure (BRAC)
- Joint Basing Impact on Services (post FY11)
- Impact of Army Area Processing Center migration of services
- Above baseline services may be reimbursable



TRADOC DCG Guidance

- TRADOC will support Single DOIM Action Plan - actively participate in working groups
- All information and data will be open and on the table
- Work friendly to joint basing and BRAC move; parallel actions with joint basing working group



Way Ahead

- Next scheduled Working Group meeting 17 Jan 07 (tentative)
- Tentative schedule
 - Define current customer service levels
 - Preliminary identification of resources for transfer
- Briefing to Steering Committee Feb 07



Backup Slides



Participants

Operational Approach

SINGLE DOIM WORKING GROUP STRUCTURE

